

PC-Frequently Asked Questions

How do I Request A Uniform

Contact registrar with the players name, age (i.e. BU9), size, and jersey number. *Please confirm before sending that player's number is not already being used.

How Do I Obtain a Player / Coach Pass (NYCSL)

Make sure that player is registered on the LVBSC website. Then contact the registrar with birth certificate and picture of player (or coach), along with team name and age group (i.e. BU9). It will now be submitted to NYCSL by registrar. Once approve by the league, you will be notified by the registrar that it is now ready for print.

How Do I Print Player / Coach Pass (NYCSL)

Once contacted via e-mail by registrar that the pass is ready for print, please do the following:

Go to: www.usclubsoccer.org and sign in. Click on the "CARDS" tab to open and then click on "Print Cards". Enter the last name of the player where prompted. Press "GO". You should now see the requested name of the player with the word "PRINT" at the right side of his/her information. Press "PRINT" and then take the card to get laminated.

*If picture is not printed with card, please manually glue on photo and laminate.

** If there are two teams in your age group, please make two player passes and give one to the PC of that team.

How Do I Obtain Player / Coach Pass (JSS)

Make sure the player is registered on the LVBSC website. Then contact the registrar with the player's birth certificate, photo, team name, age group (i.e. GU7), address, phone number and email address.

For a coach request, please contact the registrar and submit name, address, telephone number, email and photo.

Once the registrar hears back from the league, you will be forwarded via email the players / coach pass to print. You will have to manually paste the photo onto the pass and then laminate.

* If there are two teams in your age group, please make two player passes and give one to the PC of that team.

Game Change Request (GCR)

If there is a conflict with a home game by opposing team, please look on the "Master Game Schedule" forwarded to you from LVBSC. If you see a time / date that can accommodate the opposing teams request, please notify the registrar for confirmation of that time slot and field availability. If proposed time slot is available, the registrar will contact NYCSL for a formal GCR. Once approved, an official email from NYCSL will be sent to you and LVBSC and game scheduling will be changed on website.

How do I Find Home and Away Schedules with Opposing Teams Contact Information (NYCSL)

Go to www.nyclubsoccerleague.com. Click on the "HELP ME" tab. Follow the directions and select appropriate "Season of play", "Send Email to" (coach/team administrator) "Club Name" and then hit "NEXT". You will then be prompted to enter team name and hit "NEXT". Please choose your selection form the "What Can We Help You With" section. Once completed, hit "NEXT" and you are done. An e-mail will be sent with information requested.

How Do I See Approved Team Roster (NYCSL)

Go to www.nyclubsoccerleague.com. Click on the "HELP ME" tab. Follow the directions and select appropriate "Season of play", "Send Email to" (coach/team administrator) "Club Name" and then hit "NEXT". You will then be prompted to enter team name and hit "NEXT". Please choose your selection form the "What Can We Help You With" section. Once completed, hit "NEXT" and you are done. An e-mail will be sent with information requested.

How Do I See Approved Team Schedule (NYCSL)

Go to www.nyclubsoccerleague.com. Click on the "Schedules" tab and proceed to desired area (NPL League, Premier Travel League or NY State Cup). Then select your teams age group and division.

How Do I See Approved Team Schedule (JSS)

Go to www.justsaysoccer.com. Click on the "Schedules" tab and proceed to select your teams age group and division.

How Do I Obtain A First Aid Kit

You will have to purchase on your own and submit receipt to LVBSC for reimbursement

How Do I Get Reimbursed For Referee Fees

All submissions for reimbursement must be made no later than the week following the last game of your season. It must be communicated in writing (email is fine), the games and dates you covered the referee fees as well as the amount.

- You will not be allowed to carry over or apply any outstanding money owed to you for future registration fees, etc.

How Do I Enable Group Texting From Our Coach

One of the best ways to stay up to date with what is going on is to set up a group text from your coach. It is extremely helpful during tournaments as well as any last minute changes throughout the season. Log onto www.lvbbsc.com and click the "Register" button. Once you have signed in, type the last name to pull up the players profile and click on them. You will see "Account Settings" on the right hand side. Once you click on that, you will notice "Mobile Phone Settings". Press on that link and click on "Enable Texting" next to the desired number(s). Follow the quick activation instructions and you are good to go.

For Additional Information,

Please visit:

Locust Valley Bayville Soccer Club
www.lvbosc.com

NYCSL
www.nyclubsoccerleague.com

JSS
www.justsaysoccer.com

US Soccer Club
www.usclubsoccer.org